

# DEFINING MOMENTS: PEOPLE, PLACES AND EVENTS

Clinic, Section, or Workshop  
Pull-out Proposal

Working # \_\_\_\_\_

Day \_\_\_\_\_

Time \_\_\_\_\_

Room \_\_\_\_\_

Please return pages 1-4 **typed or printed, in triplicate** to :  
JANNA M. BREMER, N.E.R.C. COORDINATOR  
18 MYLOD STREET  
NORWOOD, MA 02062  
(781) 762-0368      bremerj@norwoodlight.com

*All pages MUST be typed, word processed, or clearly printed.*

*Proposals that are not legible will not be considered.*

*If you need to type up your own version of the form, just give us the necessary information;  
do not reproduce the directions, etc.*

Everyone who attends the conference MUST register and pay the registration fee.

This includes all presenters and staff members.

**Three** copies of the completed form must be submitted by **May 30, 2010**.

This presentation is being proposed as a:

CLINIC\_\_\_    SESSION \_\_\_    HALF DAY WORKSHOP\_\_\_    FULL DAY WORKSHOP\_\_\_

**TITLE OF PRESENTATION** \_\_\_\_\_

**Presenter** \_\_\_\_\_

School/Institution \_\_\_\_\_

Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

**Presenter** \_\_\_\_\_

School/Institution \_\_\_\_\_

Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

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Phone Number (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

**Presenter** \_\_\_\_\_

School/Institution \_\_\_\_\_

Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

**Presenter** \_\_\_\_\_

School/Institution \_\_\_\_\_

Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

Please attach extra sheets as necessary.

# 42nd Northeast Regional Conference on the Social Studies

## DEFINING MOMENTS: PEOPLE, PLACES AND EVENTS

**REMEMBER: All presenters must register.**

**Title of Presentation** \_\_\_\_\_

**Abstract**—Please provide a description of the presentation in 75 words or fewer. The most effective abstracts avoid redundancy. Please describe the program, not the presenters; do not repeat the title in the text of the abstract; and do not mention handouts in the abstract. (It is expected that all presenters will provide handouts.) Abstracts must be written in the present tense, e.g. This session demonstrates ... explains ... describes... presents ... shows ... explores ... (avoid *will* or *will be* ). Please keep your audience in mind as you write your description. A clear and enthusiastic description which avoids educational jargon, convoluted sentence structure, and acronyms draws more participants.

**Program Description:** Describe the format and operation of the presentation. Include a description of its objectives, techniques, instructional strategies, and expected participation by the audience.

**Target audience** for this presentation? (Check all that apply.)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Elementary School | <input type="checkbox"/> College/University                 | <input type="checkbox"/> Administrators/<br>Department Heads |
| <input type="checkbox"/> Middle School     | <input type="checkbox"/> Teacher Training/<br>Certification | <input type="checkbox"/> All                                 |
| <input type="checkbox"/> High School       |   |  |

**Strand Identification:** Indicate the strand(s) that best describe(s) the focus of your presentation.  
DO NOT CHECK MORE THAN THREE AREAS.

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> U.S. History      | <input type="checkbox"/> Education Issues      | <input type="checkbox"/> Multidisciplinary   |
| <input type="checkbox"/> World History     | <input type="checkbox"/> Elementary Issues     | <input type="checkbox"/> Museum Education    |
| <input type="checkbox"/> The Arts          | <input type="checkbox"/> Frameworks/Assessment | <input type="checkbox"/> Technology          |
| <input type="checkbox"/> Civics/Government | <input type="checkbox"/> Geography             | <input type="checkbox"/> Behavioral Sciences |
| <input type="checkbox"/> Diversity Issues  | <input type="checkbox"/> International Studies |  |
| <input type="checkbox"/> Economics         | <input type="checkbox"/> Literature            |  |

# 42nd Northeast Regional Conference on the Social Studies

## DEFINING MOMENTS: PEOPLE, PLACES AND EVENTS

### INFORMATION NEEDED FOR PROPER PLANNING FOR A PRESENTATION

Title of Presentation \_\_\_\_\_

Chair/Organizer \_\_\_\_\_

Address \_\_\_\_\_

Phone (Days) (\_\_\_\_) \_\_\_\_-\_\_\_\_ VERY IMPORTANT! (Evenings) (\_\_\_\_) \_\_\_\_-\_\_\_\_

E-Mail \_\_\_\_\_

### **READ THIS BEFORE MAKING A/V REQUESTS!**

We regret that we can no longer provide audio-visual equipment except for screens. Please indicate below if you need a screen. Except for this, you will have to provide your own equipment. The hotel has an AV service that can provide any equipment you might need, but at a high price.

Do you need a screen? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you need Internet access? Yes \_\_\_\_\_ No \_\_\_\_\_

**Room Arrangement:** All meeting rooms will be set theater style with a speaker's table and lectern. An alternative set-up would be *classroom* which includes narrow tables (about 2' by 8') with chairs on one side. If you want round tables seating eight to ten, there are limited possibilities for this arrangement. Please do not request alternative arrangements because the hotel staff cannot provide them in the brief turnover time between sessions.

Theater Style \_\_\_\_\_ Classroom style \_\_\_\_\_ Round tables \_\_\_\_\_

**To avoid misunderstandings,** the submitter of this proposal must sign the following statement of intent:

Should this proposal be accepted, I agree on behalf of all persons listed in this proposal to conduct this presentation when it is scheduled. I will ensure that presenters shall not be present unless registered for the meeting. I understand that it will be my responsibility to notify all presenters regarding the status of the proposal and the date, time, and location of the presentation should the proposal be accepted.

SIGNATURE OF THE SUBMITTER OF THIS PROPOSAL \_\_\_\_\_

Your proposal must be returned **typed or printed, in triplicate,** by **May 30, 2010.**

Presenters will be notified of action taken by **August 15, 2010.**

**Registration forms will be mailed to all presenters in September.**

**If your proposal is accepted, you will be expected to preregister for the conference.**

**ALL** who attend the conference must register and pay the registration fee.

# 42nd Northeast Regional Conference on the Social Studies

## DEFINING MOMENTS: PEOPLE, PLACES AND EVENTS

Finally, we would like to know a little bit about our presenters. Sometimes information about the presenters, their backgrounds and/or affiliations helps us to make decisions. This page is not intended to invade your privacy, but to bring out helpful information that may not be asked for in the rest of the form.

Have you, or any of your staff, ever presented at NERC before? (If yes, please remind us when that was and what the nature of the presentation was.)

Are you associated with a publisher? (If yes, please indicate the name of that publisher, your connection to the company, and whether this presentation has any connection with the company.)

Why are you a credible source for the information you will be presenting?

What other information should we know that would help us to choose this clinic/section/workshop?

For more information, you can contact:

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